



EARTHCHECK

ONSITE CERTIFICATION AUDIT REPORT FOR COMMUNITIES

SNAEFELLSNES PENINSULA



REPORT DATE: 22-23 February 2016

COMPLETED BY: Haukur Tór Haraldsson

On behalf of EarthCheck

The planet deserves more than half measures

EarthCheck Pty Ltd
PO Box 12149
George Street
Queensland 4003
Australia

P
E
W

+ 61 7 3238 1936
relationshipmgt@earthcheck.org
www.earthcheck.org



EARTHCHECK

TABLE OF CONTENTS

DISCLAIMER	1
INTRODUCTION	1
AUDIT SCOPE	2
CONTACT DETAILS	3
AUDIT FINDINGS.....	4
SECTION 1 – COMMUNITY AUTHORITY	4
SECTION 2 - POLICY	6
SECTION 3 - BENCHMARKING	8
SECTION 4 – COMPLIANCE	10
SECTION 5 – PLANNING	11
SECTION 6 – CONSULTATION & REPORTING	14
MINOR NON – CONFORMANCES RAISED IN PREVIOUS AUDIT	16
OBSERVATIONS.....	17
KEY RISKS	17
BEST PRACTICES	17
AREAS OF NON-CONFORMANCE.....	18
CORRECTIVE ACTION REQUESTS (CARS).....	19
AUDITOR CONCLUSION	21
AUDITEE ACKNOWLEDGEMENT	22
EARTHCHECK AUTHORISATION	23
CERTIFICATION REQUIREMENTS.....	23

DISCLAIMER

This Onsite Certification Audit report is limited to what the Auditor has read, seen and heard during these investigations.

The extent of this review is of compliance or noncompliance to the EarthCheck Community Standard. The review of supporting evidence has been conducted on a random sampling basis.

INTRODUCTION

Onsite Certification Audit Report

This is an Onsite Certification Audit Report to determine if Snaefellsnes Peninsula has met the requirements of the EarthCheck Community Standard V1. An approved EarthCheck Auditor has completed this report.

Authorisation Process

A draft of this report is issued to the Member for review. If in agreement with these findings, please complete the 'Auditee Acknowledgement' section of this report and send through to EarthCheck relationshipmgt@earthcheck.org for Authorisation within 7 days of receipt.

AUDIT SCOPE

Scope of Audit

This report is based on an Onsite Certification Audit undertaken of Snaefellsnes Peninsula located on the west coast of Iceland. Residents are just under 4000. Snaefellsnes Peninsula is divided into five communities; Stykkishólmur, Helgafellssveit, Eyja- og miklaholtshreppur, Grundarfjörður and Snaefellsbaer. The total area of the community covers 1479 km² and includes just under 4000 residences. Approximately 80% of the businesses within the community are defined as tourism businesses.

Methodology

The methodology of this Onsite Certification Audit included an opening and closing meeting with the management team; review of the Community Self Assessment Checklist and supporting evidence provided; verification of the Benchmarking data; interviews with the EarthCheck Community Authority; and field observations, including a review of site conditions and the local environment.

The member has been reviewed against the EarthCheck Community Standard Version 1:

Supporting Evidence Reviewed

The Onsite Certification Audit involved review of the following supporting evidence:

- Executive Board meeting minutes: <http://nesvottun.is/fundargerdir/>
- Articles submitted to local papers.
- Benchmarking report.
- Meeting with Sturla Böðvarsson, mayor for the community of Stykkisholmur.
- Mandate for the board, *Erindisbréf Framkvæmdaráðs um umhverfisevottun Snaefellsness*, authorised in April 2004. Last signed May 2015
- Sustainability Policy of Snaefellsnes. Initially adopted in January 2004.
- Contract of employment, *Ráðningarsamningur*, for Mrs. Mattíasdóttir, dated April 14th 2010, signed by Mrs. Mattíasdóttir and Mr. Stefansson the director of West Iceland Institute of Natural History.
- www.nesvottun.is
EMS Plan
- Meeting minutes from board meetings.
Action plan 2014 – 2020. *Framkvæmdaáætlun Snaefellsness 2014 – 2020*.
- Comments on EarthCheck Benchmarking results. Benchmarking period: 2013
- List of laws and regulations (EMS handbook).
- Annual report for the EarthCheck communities (in draft).
- Data collection procedure. EMS plan section 9. *Verklagsregla um sofnun tolulegra gagna, verklagto1001*.

CONTACT DETAILS

Member Contact Details

Community Name:	Snaefellsnes Peninsula
EarthCheck Representative:	Theodóra Mattíasdóttir
Address:	Ráðhusid Baearskrifstofur
	Hafnargata 3
	340 Stykkisholmur
	Iceland
Phone:	+3544338100
Email:	theo@nsv.is

Auditor Contact Details

Auditor Name:	Haukur Thor Haraldsson
Address:	Verkis hf.
	Ofanleiti 2
	103 Reykjavik
	Iceland
Phone:	+3548580156
Email:	htoh@verkis.is

AUDIT FINDINGS

A summary of compliance against the EarthCheck Community Standard is detailed below:

SECTION 1 – COMMUNITY AUTHORITY

SUMMARY OF COMPLIANCE: Sections 1.1. – 1.10

1.1 *Snaefellsnes Peninsula is properly constituted, and has a mandate to provide leadership for the management of EarthCheck sustainable environmental and social outcomes for a Community and a defined Community Area.*

Auditor Notes: A mandate exists which describes in 18 paragraphs the responsibilities of the executive council (Framkvæmdaráð). Board members are community leaders (mayors) from the five EarthCheck communities of Snaefellsnes Peninsula. The mandate demonstrates delegated authority and the empowerment of its members. The document has a chapter on empowerment, roles and definitions, meeting arrangement and finance. It was last signed may 2015.

Evidence sighted: Mandate for the board, Erindisbréf Framkvæmdaráðs um umhverfisevntun Snæfellsness, authorised in April 2004 and last revived May 2015.

1.2 *The executive council is formally mandated by the local Community to achieve EarthCheck Community status for the Community and the defined Community Area.*

Auditor Notes: The local governments have formally adopted the Sustainability Policy and it has been introduced to the inhabitants. The policy was revised February 10th 2016, now addressing the Paris convention on climate change.

Evidence sighted Sustainability Policy of Snaefellsnes. Initially adopted in January 2004 last reviewed in 2016.

1.3 *The executive council is accountable for the requirements of the EarthCheck Community Standard for the defined Community Area.*

Auditor Notes: The sustainability Policy of Snaefellsnes defines the objectives of the Community Standard.

Evidence sighted: The sustainability Policy of Snaefellsnes, initially adopted in January 2004 last reviewed in 2016.

1.4 *The executive council (Framkvæmdaráð) is accountable to the Community in the process of achieving the requirements of the EarthCheck Community Standard*

Auditor Notes: EarthCheck matters are discussed in the Executive Board Meetings. Meeting minutes can be accessed on web: <http://nesvottun.is/fundargerdir/>

It is possible to contact the board through a website and Facebook. Surveys amongst inhabitants and companies on the future and past of sustainability work in the area. Next survey is planned 2016 when the 10 years anniversary report has been published and distributed in the community.

Evidence sighted: Board meeting minuets. <http://nesvottun.is/fundargerdir/>

1.5 *The appointed EarthCheck Community process leader has clear lines of authority and is empowered to make decisions to achieve the EarthCheck process.*

Auditor Notes: There is an EarthCheck Community Process Leader in 80% position. Her empowerment and role in the EarthCheck process is prescribed in contract of employment and job description. The documents clearly describe duties and obligations towards the EarthCheck certification processes. EarthCheck Coordinator is employee of the board. Community members can contact the board trough the coordinator or board representatives.

Evidence sighted: Contract of employment, Ráðningarsamningur, for mrs. Mattíasdóttir, dated April 14th 2010, signed by mrs. Mattíasdóttir and mr. Stefansson the director of West Iceland Institute of Natural History. Also, job description for Environmental Coordinator, Starfslysing umhverfisfulltrúa, for the five communities of communities of Snaefellsnes peninsula.

1.6 *Snaefellsnes has established community Authority organisational framework and supports resources to underpin the management of sustainable environmental, economic and social performance outcomes.*

Auditor Notes: The Earth Check process is integrated with other work of the West Iceland institute for natural history, NSV. The Community Leaders (whom also are the process leaders, Council of Executives) have their framework for planning and decision-making. They meet every other month.

Evidence sighted Meeting minuets Board of Executives.

1.7 *Snaefellsnes maintains proper records of Community Authority operations including minutes of Community meetings, policy statements, operational plans, annual performance reviews, a budget, and records of sustainable performance monitoring information.*

Auditor Notes: Records are accessible. Auditor viewed folder with introduction articles and meetings on community meetings and meetings with community officials.

Evidence sighted: computer folder containing photos and documents.

1.9 *Snaefellsnes has Developed and achieved quantified environmental and social performance improvement targets for the Community based on EarthCheck Benchmarking.*

Evidence sighted: Action plan Framvkæmdaáætlun Snaefellsness 2014 - 2012. The document has now been signed and implemented.

1.10 *Maintain an annual aggregated Benchmarking performance report of the Community's sustainable performance against strategic plan targets.*

Auditor Notes: Documents/reports on benchmarking performance have been maintained every year from the beginning.

Evidence sighted: The Benchmarking report for 2014 issued by EarthCheck.

SECTION 2 - POLICY

Environmental and Social Sustainability Policy

Yes

No

SUMMARY OF COMPLIANCE: Sections 2.1 – 2.11

Evidence sighted: Sustainability Policy of Snaefellsnes dated and signed February 2016

1.1 *Snaefellsnes has Community Environmental and Social Sustainability policy, which is appropriate to the location, nature, and environmental, social and political context of the Community, and specifically includes tourism activity and development issues.*

Auditor Notes: There is a sustainability policy for Snaefellsnes community is appropriate to the local needs and it addresses a special emphasis on environmentally responsible tourism in the area. The most recent change is made following the Paris convention on Climate Change.

2.2 *It takes account of relevant international and national sustainable agreements and policies*

Auditor Notes: Commitment to international agreements is addressed, UNWTO among other codes and ethics and now the Paris climate convention

2.3 *The policy includes a commitment to an integrated approach to achieving sustainable environmental and social Community performance outcomes.*

Auditor Notes: Integrated approach is included.

2.4 *The policy has a commitment to Community participation in the process of achieving environmental and socially sustainable Community outcomes.*

Auditor Notes: Commitment for communication with stakeholders and interested parties in order to ensure a consistent approach to achieving outstanding environmental and social performance is included.

2.5 *The policy recognises the importance of environmental, economic and social performance improvement outcomes, with particular reference to addressing local Community sustainability issues.*

Auditor Notes: Commitment to continual improvement.

2.6 *The policy commits to individualise environmental and socially sustainable performance accountability to companies, community members and authorities within the Community. It has a special emphasis on leadership by the tourism industry in achieving improved social and environmentally sustainable outcomes.*

Auditor Notes: There is a section where on the improvement of other communities and companies. The policy encourages other communities, organisations and individuals to follow the example of the Snaefellsnes community and improve their sustainable performance, especially in respect to tourism.

2.7 *The policy has a regard to the World Tourism Organisation's Global Code of Ethics for*

Tourism in the development of the Community Policy

Auditor Notes: Commitment the World Tourism Organisation's (UNWTO's) Code of Ethics is recognised.

2.8 *The policy agrees to strategically target year-on-year improvements for relevant EarthCheck Benchmarking Indicators that fall below the EarthCheck Best Practice Level, and maintain all other impacts at, or better than, the EarthCheck Best Practice Level.*

Auditor Notes: There is a commitment provided to work for continual improvement of environmental, economic and social performance as reflected in the EarthCheck benchmarking report.

Evidence sighted Sustainability Policy of Snæfellsnes; Action plan 2014 – 2020 and Process assessment; and Erindisbréf og framkvæmdaáætlun

2.9 *The policy has a commitment to give preference to employment, products and services of local community origin.*

Auditor Notes: There is a statement on preference to employment and the purchase of local products and services.

2.10 *The policy Commits to adopting and promoting the Environmental and Social Sustainability Policy to the Community.*

Auditor Notes: There is a clear commitment to communicate and disseminate information in the policy.

2.11 *The policy agrees to review the Environmental and Social Sustainability Policy annually.*

Auditor Notes: The policy was last reviewed and signed 2016.

SECTION 3 - BENCHMARKING

Benchmarking Assessment Report dated December 15th 2015

SUMMARY OF COMPLIANCE: Sections 3.1-3.8

The management and performance is documented for every key performance area. EarthCheck sector benchmarking indicators for communities are the basis for performance measurements. Performance is measured where possible. In some cases performance is estimated are estimated in some cases. Snaefellsnes falls below baseline in two categories Nitrous Oxides Produced and Accredited Operations. In both categories Snaefellsnes has little control and there has been ongoing discussion on how to comply with the performance area.

Evidence sighted Comments on EarthCheck Benchmarking results for period 2015 and numerous e-mails containing performance data, excel work sheets containing performance calculations and publicly available data.

Activity Measure Verified:

Number of residents is based on info provided by Statistics Iceland (official data). Info on overnight stays can be sought on the same databank. Numbers where verified. Day-trippers estimated to be 93.5% of the overnight stays (same estimate is used every year). Calculations where verified.

Energy Data and Sources Verified:

Electricity (kWh)

Month	Figure Verified	Records	Variance
The months of 2014 accumulated.	93649242 KWh	Type of evidence - email from RARIK energy provider	% 0
Breakdown also checked		KWh added up for the five communities, calculations reviewed. E-mail from Rarik local energy provider checked.	

Fuel (L)

Month	Figure Verified	Records	Variance
The months of 2014 accumulated.	87569 L	Litres of heavy oil stationary checked in data (oil used as reserve energy). Data sent from oil company in e-mail. Also checked.	% 0
Breakdown also checked			

Water Data and Sources Verified:

Month	Figure Verified	Records	Variance
All year 2013	3486037 KL	Type of evidence - email from local water provider dated Mars 12th 2014	0 %

Potable water and geothermal water for swimming pool and other purposes: Official records obtained from Orkuveitan (water provider). The usage is estimated for Snaefellsbaer and Eyja og Miklaholtshreppur. The figures are for Total use of water for the community.

Waste Data and Sources Verified:

Month	Figure Verified	Records	Variance
The months of 2014 accumulated. Breakdown also checked	1178782 Kg	Type of evidence - different emails from communities and waste collectors. Sheet of calculations. Accumulated numbers for all waste sent to landfill for all communities.	% 0
Name of Month sept 28 th 2015	364716 Kg	E-mail on household waste sent to landfill for Snaefellsbaer community	% 0

Numbers come from three different sources, all five communities, *Íslenska Gámafélagid* and *Gámathjonusta Vesturlands* two local waste collectors collecting from the companies within *Snaefellsnes*.

Calculations for waste are difficult. Different waste collectors in different communities within *Snaefellsnes*. Those collect different waste categories.

Other Indicators Verified: NA

SECTION 4 – COMPLIANCE

SUMMARY OF COMPLIANCE: Sections 4.1 - 4.3

4.1 *Evidence that the broad operation of the Community as EarthCheck Community is compliant within the requirements and intent of laws that prevail locally.*

Auditor Notes: There is a comprehensive list of laws and regulations (EMS management plan). There is regular (annual) review on overall compliance

Evidence sighted List of laws and regulations and comment on compliance in the EMS handbook from 2015. As well as, Action plan 2014 – 2020.

The annual process review including a compliance review has not been done. **Minor CAR raised.**

4.2 Compliance with any special guide developed by EarthCheck for a particular Community area is not applicable.

SECTION 5 – PLANNING

Community Sustainability Strategy/Plan

Yes

No

SUMMARY OF COMPLIANCE: Section 5.1 – 5.12

Evidence sighted Action plan 2014 – 2020

5.1 *A Community Sustainability Strategy is developed.*

Auditor Notes: The Action plan defines the key social and environmental issues, key risks and actions to be taken the next until 2020. It defines key environmental and social sustainability issues as guided by EarthCheck key environmental and social performance areas and supplementary criteria relevant to the Community. Specifically addressing tourism activity and development issues, prescribing corrective actions, monitoring performance through Benchmarking indicators, instituting corrective actions to achieve continuous improvement.

A Regional Plan was implemented in 2015. It outlines amongst other things emphasis in sustainability issues and nature conservation.

Evidence sighted: Action Plan 2014-2020 and Regional plan (svæðisskipulag) signed and published march 24th 2015. www.svaedisgardur.is

5.2 *The Community Sustainability Strategy addresses EarthCheck environmental and social key performance areas for the Community.*

Auditor Notes: Environmental and social key performance areas are addressed in the Action plan.

5.3 *The Action plan identifies Community level quantified environmental and social performance improvement targets for the performance criteria areas identified by the EarthCheck Sector Benchmarking Indicators for Communities.*

Auditor Notes: Confirmed that this is addressed. The Action plan identifies quantified environmental and social performance improvement targets.

Auditor Notes: Target setting and to measure the progress is extremely complicated in this kind of community. For that reason, there is less emphasis on the on targets now than before. Benchmarking indicators are however still the strategy followed.

5.4 *The Community Sustainability Strategy defines accountabilities for achieving strategic EarthCheck Benchmarking targets.*

Auditor Notes: Accountable agents are listed for each of the target.

5.5 *Effective environmental planning and development control procedures are in place to guide sustainable tourism.*

Auditor Notes: Ways to guide the tourism industry is documented in 6.1.4 of the action plan.

EarthCheck coordinator on request supports the tourism industry.

Evidence sighted Action plan 2014 – 2020 and Annual reports are published every year.

5.6 *Systems are in place for the collection of community Sustainability Strategy Benchmarking measures*

Auditor Notes: There is a procedure In the EMS plan for the collection of benchmarking measures. System in place on when, where and how it is done as well as where to keep the information and for how long.

Evidence sighted: EMS plan section 9. Verklagsregla um sofnun tolulegra gagna, verklagtol001. It holds contacts information on data provision.

5.7 *Encourage quality urban and infrastructure planning systems, which incorporate sustainable design principles and practices.*

Auditor Notes: Chapter 7 of the Action plan in holds a policy on planning and building projects.

Evidence sighted: Regional Plan (svæðisskipulag)

5.8 *Training for members of the Community accountable for the collection and management of EarthCheck Benchmarking performance measures.*

Auditor Notes: There is evidence of training. Theme is set for each year. Plastic bag free community is the theme this year. Climate change will take over this autumn. Energy saving next year. The focus has resulted in better use of time for the staff. Auditor sighted good result. Community members do take part. Almost every small shop is for example now promoting the use of multiuse bags. Some nationwide shops (like the alcohol monopoly) have followed the plastic initiative with some success.

Evidence sighted: Info on earth hour <https://www.facebook.com/earthhoursnae>

5.9 *There is system in place to take appropriate steps to correct situations not conforming to the Community Authority. Environmental and Social Sustainability policy, strategy and relevant performance targets, and prevent their re-occurrence.*

Auditor Notes: No nonconforming instances listed. There are contingency plans (viðbragðsáætlanir) for the areas of the community. There is procedure to deal with non-conforming situations in the EMS plan.

Evidence sighted: EMS plan section 9, document on non-conformances nr. VERKLAGFB001

Observation: Frábrigðablað FB Has not been used. The process should be updated if there is no intentions of using it as it is.

5.10 *Appropriate records demonstrating conformance with the requirements of this Standard are retained for at least 48 months.*

Auditor Notes: The procedure policy in the EMS plan states that all records shall be retained for 7 years. Raw data was sighted. The data is kept on hard copies and CD's plus a centralised backup copy.

Evidence sighted: EMS plan section 9, document on file management nr. VERKLAGSKJAL001. Raw data and documents retained from 2004 on computer folders.

5.11 *Assess for the Community possible environmental impacts of planned, accidental and*

emergency situations and develop and implement reasonable and responsible plans to minimise the likelihood of such impacts and mitigate resulting impacts which may occur.

Auditor Notes: Risk assessment was sighted in the EMS plan. It deals with the risks involved in the environmental management of the EarthCheck community plus a list of contingency plans.

Evidence sighted: EMS plan; and Contingency plan for Snæfellsnes community (Viðbragðsáætlanir á Snæfellsnesi – Earth Check), dated 18. December 2013.

5.12 *Review of the effectiveness of the Community Authority as an organisation achieving sustainable outcomes for a Community is undertaken regularly.*

Auditor Notes: The annual report publishes the review of the effectiveness achieving sustainable outcomes. The EarthCheck Executive Board reviews its effectiveness in a systematic way. The system is described in the Action plan. Ten years review report (Skref í rétta átt) of being EarthCheck community is to be published soon. Benchmark records are published.

The community survey is also a progress evaluation. Next survey is planned when the 10 year report is published.

Evidence sighted: Annual plan publishes amongst other info on effectiveness the annual benchmark records; Progress report; and Annual report http://nesvottun.is/wp-content/uploads/2014/02/arsskyrsla_vottunarverkefni_2013.pdf

SECTION 6 – CONSULTATION & REPORTING

Community Sustainability Report

Yes

No

SUMMARY OF COMPLIANCE: Sections 6.1.1 – 6.2.1

6.1.1 *Consultative mechanisms and strategies are established to ensure all sections of the Community are able to participate in developing and implementing the Community's Sustainability Strategy*

Auditor Notes: A formal Communication plan exists. Surveys are held, last one 2013 and another is planned 2016. Reports and publications were sighted.

Evidence Sighted: EMS plan, Section 8 Communication Plan (samksiptaáætlun); 10 years report (draft); and Events like Earth hour, plastic bag free community initiative.

There are some outdated processes in the EMS handbook that needs to be updated. For example, the frequency of web updates which now have changed with Facebook. **Minor CAR raised.**

6.1.2 *The Community communicates regularly in a simple, clear, and obvious manner, the Community's environmental and social performance based on their EarthCheck Assessment Report*

Auditor Notes: Reporting mechanism is for example annual report, local newspapers, Certification website www.nesvottin.is, community websites and a Facebook profile. There are two Facebook pages controlled by the council (framkvæmdaráð). Most frequent writings and communications are there. One on the certification and the other on plastic bag free community. Happenings like the Earth Hour is a mean to communicate sustainability to the public. Occasional writing in local papers. Three articles on sustainability where published in 2015 in local paper.

Evidence Sighted EMS Section 8 Communication Plan; Annual reports on website: http://nesvottun.is/wp-content/uploads/2014/02/arsskyrsla_vottunarverkefnis_2013.pdf; Facebook site; and published articles.

6.1.3 All sectors of the local tourism industry are informed and encouraged to participate in tourism planning and development activities.

Auditor Notes: There are plans in the EMS on information with the local companies on different climate matters 6.1.15 – 6.1.19 The earth check team teach in local continuing education on industries with special focus on industries in tourism.

Evidence Sighted: The ten years report, the plastic bag free initiative and other activities.

6.1.4 *Regularly disseminate Community wide sustainable environment and social outcome performance through consultation with the Community.*

Auditor Notes: News and stories are posted on the website and in local newspapers and

environmental and social outcome is documented in annual report.

Observation: The annual report was not ready during audit. It is however planned to be published end of February. Benchmark report is published online.

6.1.5 *Positive and negative feedback from the Community on the Environmental and Social Sustainability Policy and related performance targets is encouraged and responded to.*

Auditor notes: The survey is a way to communicate directly. Folder sighted with comments and complaints. Clear evidence that the individuals and companies of the community are seeking consultation.

Evidence sighted: slides from local meetings and speeches where people is encouraged to feedback; and EMS plan section 9, document on non-conformances nr. VERKLAGFB001

6.1.6 Records of Community consultations and communication are retained.

Evidence sighted: annual report lists up community consultations. List of emails on communications.

6.1.8 *Community members are informed about sensitive local customs and ways of life, natural areas and environmental issues and how best to contribute to the local economy*

Auditor Notes: Sensitive local customs is not applicable in Iceland. Articles written and meetings held on nature conservation issues. Challenges are discussed especially in the 10-year report.

Evidence sighted: 10 years report

6.1.9 *The committee is proactive in raising Community awareness of local and global environmental issues*

Auditor Notes: The EarthCheck community together with the West Iceland institute of natural history is to the auditors meaning proactive in raising awareness amongst the locals on environmental issues. Auditor witnessed environmental initiative during dinner. Guests were provided multiuse bags for carryout and small cups for soups and dressing instead of traditional single use plastic containers

Evidence sighted: Letters and articles.

MINOR NON – CONFORMANCES RAISED IN PREVIOUS AUDIT

(Please note: This includes any Major Non Conformances that were downgraded to Minor Non Conformities in a Progress Review of Corrective Action Requests Report at the previous audit.)

#	Clause	Addressed	Not Addressed	Comments
1	<i>Section: 2.11</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Policy has been reviewed and signed 2016.
2	<i>Section: 3.6</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Eyja- and Miklaholtshreppur and Grundarfjordur. Have abandoned all plans of setting up water meter. Water use is estimated with acceptable accuracy.
3	<i>Section: 4.1</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Compliance discussed. However the results need to be documented for audit purposes.
4	Section 3.1	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Clarify use and management of pesticide products.

OBSERVATIONS

SUMMARY:

Frábrigðablað FB has not been used. The process needs to be updated if there is no intentions of using it as it is.

The annual report was not ready prior to audit. It is however planed to be published end of February. Benchmark report is published online.

KEY RISKS

SUMMARY:

The possibility of community leaders losing interest with the subsequent loss of funding

BEST PRACTICES

SUMMARY:

The 10-year report (enclosed). Interesting and valuable documentation of EarthCheck and environmental management in general.

AREAS OF NON-CONFORMANCE

#	Clause	Grading	Non-Conformance
1	<i>Section: 4.2</i>	Minor	There annual process revive including a compliance revive has to be clearly documented.
2	<i>Section: 6.1.1</i>	Minor	There are some outdated processes in the EMS handbook that need to be updated. For example, the frequency of web updates which now have changed with Facebook.
	<i>Section 3.1.</i>	Minor	Clarify the procedures for the use and management of pesticide products. This was raised as a non-conformance in the previous audit.

CORRECTIVE ACTION REQUESTS (CARS)

Details of CAR (1 of 3)

Standard Clause:

Section 4.2

MINOR

MAJOR

CAR Status:

The annual process review including a compliance revive has to be clearly documented.

There needs to be more evidence of annual review on compliance. Documentation of conclusions is needed for audit purposes.

CAR Details:

3 months

12 months

Program for Compliance:

Revised Benchmarking Assessment

Progress Review of Corrective Action Requests

Next Onsite Certification Audit

CAR Verification Method:

Details of CAR (2 of 3)

Standard Clause:

Section 6.1.1

MINOR

MAJOR

CAR Status:

There are some outdated processes in the EMS handbook that need to be updated. For example, the frequency of web updates which now have changed with Facebook.

CAR Details:

3 months

12 months

Program for Compliance:

Revised Benchmarking Assessment

Progress Review of Corrective Action Requests

Next Onsite Certification Audit

CAR Verification Method:

Details of CAR (3 of 3)

Standard Clause:

Section 3.1

MINOR

MAJOR

CAR Status:

Document the procedures for the use and management of pesticide products. Note: This point was raised as a non-conformance in the previous audit.

CAR Details:

3 months

12 months

Program for Compliance:

Revised Benchmarking Assessment

Progress Review of Corrective Action Requests

Next Onsite Certification Audit

CAR Verification Method:

AUDITOR CONCLUSION

Snaefellsnes Peninsula has been audited against the EarthCheck Community Standard.

The organisational commitment to compliance with the EarthCheck Community Standard is commendable. All recommendations are subject to ratification by the EarthCheck Authorities.

- Certification Recommended
- Conditional Certification Recommended
- Certification Not Recommended

Auditor Community Name: Snaefellsnes

Auditor Name: Haukur Tór Haraldsson



Auditor Signature:

Date: 3 March 2016

AUDITEE ACKNOWLEDGEMENT

I accept the findings within this Onsite Certification Audit report as appropriate, and fairly represent our level of compliance to the EarthCheck Community Standard. The supporting evidence provided to demonstrate our compliance has not intentionally misled the auditing body stated within this report.

EarthCheck Coordinator Name:	<u>Theódóra Matthíasdóttir</u>
Senior Management Name:	<u>Stuła Bødvarsson</u>
Senior Managers Position:	<u>Mayor of Stykkishólmur</u>
Senior Management Signature:	<u></u>
Date:	<u>1. 4. 2016</u>



NB: The below section is for the use of the EarthCheck Authorities only:

EARTHCHECK AUTHORISATION

- Certification Authorised
- Conditional Certification Authorised
- Certification Not Authorised

CERTIFICATION REQUIREMENTS

- Revised Benchmarking Assessment
- Progress Review of Corrective Action Requests
- Onsite Certification Audit 1 Year

EarthCheck Authorising Officer Name: Melinda Watt, Vice President Relationship Management

Signature: 

Date: 5th April 2016